

**SUMMIT TOWNSHIP WATER AUTHORITY**  
**Regular Business Meeting**  
**Tuesday, December 5, 2023**

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Kurtz, Lacey, Schaefer and Stevens. Also present were Solicitor Blakely, Engineer Zack, Manager Hiles, Office Manager Hayford and Administrative Secretary K. Hiles. There was no-one in the audience.

**CALL TO ORDER**

Motion by Stevens, seconded by Schaefer, to approve the minutes of the November 8, 2023 Regular Business Meeting, having been reviewed by all Board members.

**APPROVAL OF MINUTES  
NOVEMBER 8, 2023**

**VOTE: 5/0**

Motion by Schaefer, seconded by Stevens, to approve the November Treasurer's Report as presented.

**APPROVAL OF  
TREASURER'S REPORT**

**VOTE: 5/0**

Motion by Schaefer, seconded by Kurtz, that said amounts be drawn upon the treasury for payment of the November 2023 expenses.

**APPROVAL OF EXPENSES**

**VOTE: 5/0**

Engineer Zack reported that the House approved HR 4821 on November 3, 2023. Next will be a final decision from the State as to whether or not we will receive the PA Small Water and Sewer Grant funding.

**PA SMALL WATER & SEWER  
GRANT REQUEST**

The process of abandoning Moore Road wells #1 and #2 and Rube Road wells #1 and #2 has been initiated. The Authority and CT has been in constant contact with the DEP and they are aware that none of these wells are being used. We will follow their prescribed process to permanently remove this part of our system.

**RUBE RD AND MOORE RD  
WELL ABANDONMENT**

With respect to updates to the Hershey Road pump station, Gary Matczak is in the process of developing a conceptual plan to increase the size of the booster station.

**HERSHEY RD PUMP STA.  
UPDATE**

Manager Hiles announced that we will be having a work session on Wednesday, January 10<sup>th</sup> at 10:00 a.m. to discuss the results of the Erie Water Authority's rate study and the impact it may have on us.

**WORK SESSION SCHEDULED**

Lacey mentioned that we have received a favorable audit for fiscal year 2022-2023. He pointed out last year's budget as compared to our revenues and expenses.

**FY 2022-2023 AUDIT**

With no further business to come before the Board, motion by Kurtz, seconded by Schaefer, to adjourn the meeting at 9:13 a.m.

**ADJOURNMENT**

**VOTE: 5/0**

Respectfully submitted,

Gretchen L. Hayford  
Recording Secretary 12/20/23