

SUMMIT TOWNSHIP WATER AUTHORITY
Regular Business Meeting
Tuesday, March 5, 2024

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Stevens, Lacey and Kurtz. Also present were Engineer Zack, Solicitor Blakely, Manager B. Hiles, and Office Manager Hayford and Secretary K Hiles. Board Member Schaefer was absent. There was no-one in the audience.

CALL TO ORDER

Motion by Stevens, seconded by Lacey, to approve the minutes of the February 6, 2024 Regular Business Meeting, having been reviewed by all Board members.

**APPROVAL OF MINUTES
FEBRUARY 6, 2024**

VOTE: 4/0

Motion by Lacey, seconded by Kurtz, to approve the February Treasurer's Report as presented.

**APPROVAL OF
TREASURER'S REPORT**

VOTE: 4/0

Motion by Kurtz, seconded by Lacey, that said amounts be drawn upon the treasury for payment of the February 2024 expenses.

APPROVAL OF EXPENSES

VOTE: 4/0

Engineer Zack provided the following updates:

We are still waiting to hear if our application for the 2024 Community Project Funding Grant was approved.

**COMMUNITY PROJECT
FUNDING GRANT**

CT, in conjunction with Karen Clark of Rindfuss Drilling, is working to address the DEP's comment letter dated 1-24-24 with respect to our Moore Rd Well #4 Operations Permit and the abandonment of Rube Road. Responses will be submitted to the DEP by March 6th.

**MOORE RD #4 PERMIT
RUBE RD ABANDONMENT**

An onsite meeting will be scheduled in March to review the Hershey Road pump station improvements.

**HERSHEY ROAD
PUMP STATION**

Solicitor Blakely presented Resolution 2024-1 which changes the Authority's fiscal year from September 1st – August 31st to January 1st – December 31st.

**RESOLUTION 2024-1
CHANGE IN FISCAL YEAR**

Motion by Stevens, seconded by Kurtz, adopting Resolution 2024-1 with an amendment to commence January 1, 2025.

VOTE: 4/0

Regarding the Kwik Fill charge card theft, a fourth defendant has been charged. The fifth, and final, defendant has been identified but is currently serving time in another County. Once released, a preliminary hearing will be scheduled. The initial four are all awaiting a final court date where a judge will set restitution.

**KWIK FILL
CREDIT CARD THEFT
UPDATE**

Manager Hiles mentioned that he is researching the possibility of obtaining a piece of property on which to relocate our garage.

With no further business to come before the Board, motion by Kurtz, seconded by Stevens,
to adjourn the meeting at 9:45 a.m.

ADJOURNMENT

VOTE: 4/0

Respectfully submitted,

Gretchen L. Hayford
Recording Secretary 3/20/24