

**SUMMIT TOWNSHIP WATER AUTHORITY**  
**Regular Business Meeting**  
**Tuesday, May 7, 2024**

The regular business meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:00 a.m., followed by a salute to the flag. Present were Authority members Stevens, Lacey, Schaefer and Kurtz. Also present were Engineer Zack, Solicitor Blakely, Manager B. Hiles, and Office Manager Hayford and Secretary K Hiles. There was no-one in the audience.

**CALL TO ORDER**

Motion by Kurtz, seconded by Stevens, to approve the minutes of the April 2, 2024 Regular Business Meeting, having been reviewed by all Board members.

**APPROVAL OF MINUTES  
APRIL 2, 2024**

**VOTE: 5/0**

Motion by Schaefer, seconded by Lacey, to approve the April Treasurer's Report as presented.

**APPROVAL OF  
TREASURER'S REPORT**

**VOTE: 5/0**

Motion by Schaefer, seconded by Kurtz, that said amounts be drawn upon the treasury for payment of the April 2024 expenses.

**APPROVAL OF EXPENSES**

**VOTE: 5/0**

Engineer Zack provided the following updates:

We are in receipt of the 2024 Community Project Funding Grant agreement. Jennifer from CT is in the process of reviewing it and will advise us with the next steps in receiving our money.

**COMMUNITY PROJECT  
FUNDING GRANT**

Discussions continue with the DEP regarding the Operation Permit for Moore Road. A set of full-size maps were hand delivered to their Meadville office on May 3<sup>rd</sup> and the answers to round 2 of their comments will be submitted by May 10<sup>th</sup>. Further, we are working with Rindfuss and the DEP on the abandonment process of Rube Road and Moore Road wells #1 and #2.

**MOORE RD #4 PERMIT  
RUBE RD ABANDONMENT**

With respect to the upgrades at the Hershey Road pump station, CT has begun the schematic design for all of the disciplines.

**HERSHEY ROAD  
PUMP STATION**

Solicitor Blakely responded to a request for payment from Kwik Fill on our credit card fraud case. To date, we have heard nothing more from them.

**KWIK FILL  
CREDIT CARD THEFT  
UPDATE**

A written offer to purchase property located at 1190 Townhall Road was sent to owner, William McCommons. As there has been no response, the offer has since been rescinded.

**PURCHASE OFFER  
1190 TOWNHALL RD**

Manager Hiles explained on-going concerns with the water installation at the new Toyota dealer. Several site visits and discussions with the project foreman have yielded no improvement. Hiles is in contact with the contractor's management in hopes of a resolution.

**TOYOTA**

In light of this, Hiles discussed the need to amend our Rules and Regulations to include a schedule of fines should a situation like this arise again in the future.

**SCHEDULE OF FINES  
DISCUSSED**

Lastly, due to the acidic nature of our soil and problems with corrosion, Hiles recommended an update to the commercial specs requiring that ductile iron water lines be wrapped in poly wrap.

**POLY WRAP FOR  
COMMERCIAL LINES**

Motion by Kurtz, seconded by Stevens, amending the commercial specs as described.

**VOTE: 5/0**

**ADJOURNMENT**

With no further business to come before the Board, motion by Kurtz, seconded by Stevens, to adjourn the meeting at 9:35 a.m.

**VOTE: 5/0**

Respectfully submitted,

Gretchen L. Hayford  
Recording Secretary 5/21/24