

**SUMMIT TOWNSHIP WATER AUTHORITY**  
**Regular Business Meeting**  
**Wednesday, January 3, 2024**

The Regular Business Meeting of the Summit Township Water Authority was called to order by Chairman Davis at 9:12 a.m., immediately following the 2024 Reorganization Meeting.

**CALL TO ORDER**

Motion by Kurtz, seconded by Schaefer, to approve the minutes of the December 5, 2023 Regular Business Meeting as presented, having been reviewed by all Board members.

**APPROVAL OF MINUTES**

**VOTE: 5/0**

Motion by Stevens, seconded by Schaefer, approving the December Treasurer's Report as submitted.

**APPROVAL OF TREASURER'S REPORT**

**VOTE: 5/0**

Motion by Kurtz, seconded by Schaefer, that said amounts be drawn upon the treasury for payment of the December 2023 expenses.

**APPROVAL OF EXPENSES**

**VOTE: 5/0**

John Zack reported that our application for the Small Water and Sewer grant was denied. We are still waiting for a final decision on the 2024 Community Project pending.

**GRANT APPLICATIONS**

The permitting process to abandon Rube Road wells 1 and 2 and Moore Road wells 1 and 2 has begun. The DEP acknowledges that they have never had this type of request before and asked how we will handle severing the Moore Road wells without shutting down the entire system.

**RUBE AND MOORE WELL ABANDONMENT PROCESS**

With respect to the Hershey Road pump station updates, Gary Matczak from CT is working on a conceptual plan for our review.

**HERSHEY RD CONCEPTUAL PLAN**

Solicitor Blakely had nothing to report.

Manager Hiles asked for input on changing the Authority's fiscal year from the current September 1 – August 31, to January 1 – December 31. Blakely didn't see any restrictions legally however the DCED may require a partial audit when the change is made.


**DISCUSSION TO CHANGE FISCAL YEAR**

With no further business to come before the Board, motion by Schaefer, seconded by Stevens, to adjourn the meeting at 9:36 a.m.

**ADJOURNMENT**

**VOTE: 5/0**

Respectfully submitted,

  
Gretchen Hayford

Recording Secretary

1/27/24